

SCOPUS APPS - Lecturer User Manual

<https://scopus.apps.binus.ac.id/>



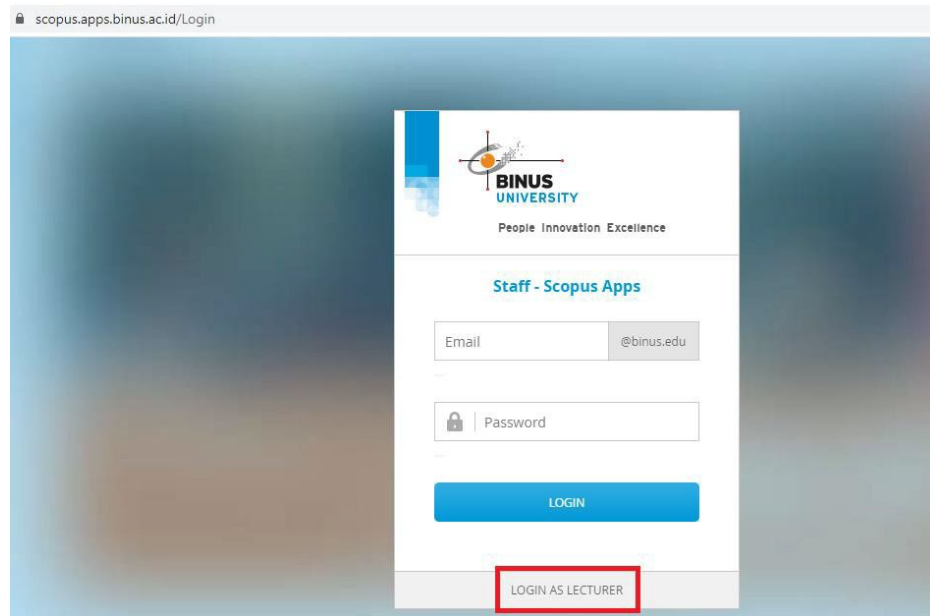
Software Solution – Group IV
IT Division
Bina Nusantara Jakarta
2020

1. Login Page - Lecturer

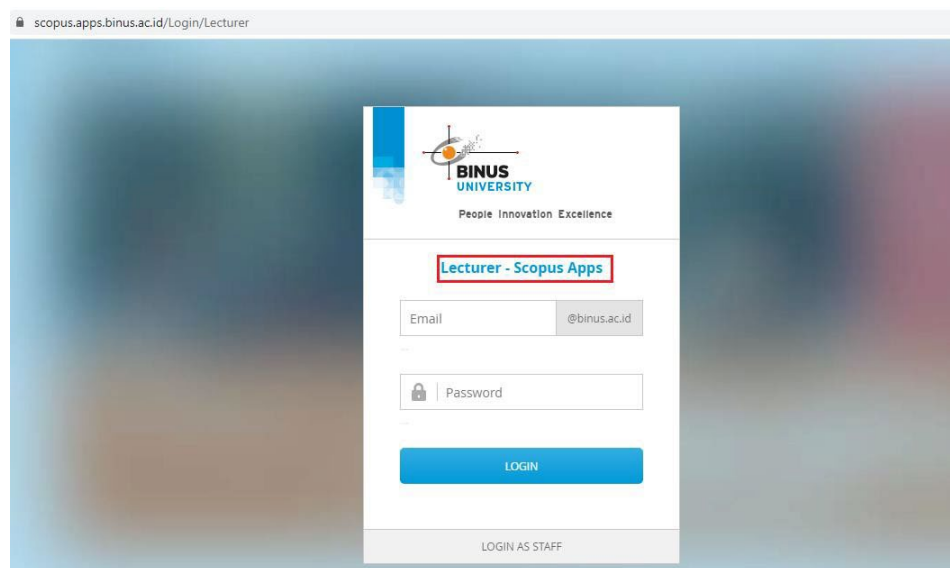
To access Scopus Apps, use the following URL:

<https://scopus.apps.binus.ac.id/>.

Next, click "LOGIN AS LECTURER" to access the lecturer login page.



Picture 1. "LOGIN AS LECTURER" button placement



Picture 2. Display of Login Page - Lecturer

On the Login page – Lecturer, Lecturers must input their email address (@binus.ac.id) and password. Then, click the "Login" button to enter the "Scopus Apps – Lecturer" application. (Password is the same as binusmaya)

(If the Lecturer's email is **jack.frost@binus.ac.id**, simply input **jack.frost** in the email section).

2. Dashboard Page - Lecturer

Dashboard Page – Lecturer is the initial page presented after the user (Lecturer) successfully logs into the Scopus application.

Here's what the Dashboard looks like – Lecturer:

The dashboard interface includes the following components:

- 1:** BINUS UNIVERSITY logo
- 2:** MENU button and Server Time: December 4th 2020, 10:01:39 am
- 3:** User name dropdown: Aninda Rahmasari
- 4:** Login As: Lecturer
- 5:** User profile card for Aninda Rahmasari (aninda.rahmasari@binus.ac.id)
- 6:** Initialize Funding Request table
- 7:** Ongoing Funding Request table
- 8:** Done Funding Request table

AUTHOR	RESEARCH TYPE	PUBLICATION TYPE	TITLE
ANINDA RAHMASARI, S.SOS., M.LITT., Kanyadian Idananta, S.Kom., M.TI	Journal	Scopus	Test Init NON - Bu Anin
(Harvanto), ANINDA RAHMASARI, S.SOS., M.LITT., Kanyadian Idananta, S.Kom., M.TI	Journal	Scopus	Test Init Bu Aninda - 02

AUTHOR	RESEARCH TYPE	PUBLICATION TYPE	TITLE	SCOP
ANINDA RAHMASARI, S.SOS., M.LITT., Kanyadian Idananta, S.Kom., M.TI	Journal	Non Scopus	ABC	2020
Kanyadian Idananta, S.Kom., M.TI, ANINDA RAHMASARI, S.SOS., M.LITT.	Conference	Non Scopus	CBA	2020
ANINDA RAHMASARI, S.SOS., M.LITT., Kanyadian Idananta, S.Kom., M.TI	Journal	Non Scopus	Test Need Rev Bu Aninda	2020

AUTHOR	RESEARCH TYPE	PUBLICATION TYPE	TITLE
Kanyadian Idananta, S.Kom., M.TI, ANINDA RAHMASARI, S.SOS., M.LITT.	Conference	Scopus	Test Done - Paid 1 Kanyadian
Kanyadian Idananta, S.Kom., M.TI, ANINDA RAHMASARI, S.SOS., M.LITT.	Journal	Scopus	Test Done - Paid 2 Kanyadian
Kanyadian Idananta, S.Kom., M.TI, ANINDA RAHMASARI, S.SOS., M.LITT.	Journal	Scopus	Test Done - Reject 1 Kanyadian

Picture 3. Dashboard Page - Lecturer

Based on picture 3, here is the explanation for the Dashboard – Lecturer menu:

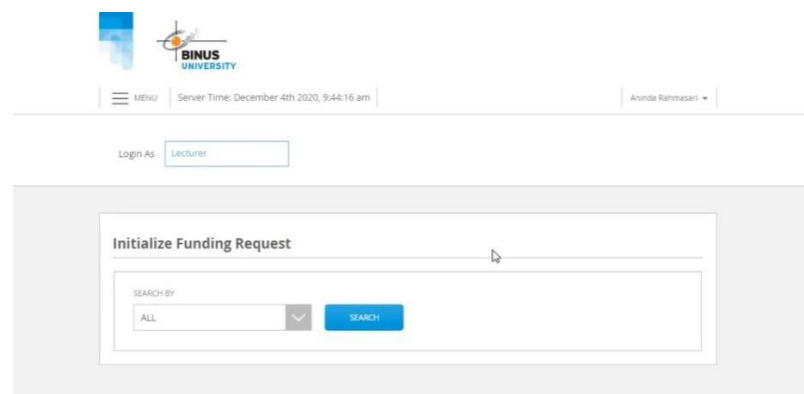
1. **BINUS University Logo:** This can be clicked to direct the user back to the Dashboard – Lecturer page.
2. **Menu** = To display the Menu that can be accessed by the Lecturer.
3. **Dropdown Menu** = Displays the user's name and can be used to display the "Logout" button.
4. **Login As** = Display the user role as "Lecturer".
5. **Profile Picture** = Display the user's profile picture, name, and email.
6. **Initialize Funding Request** = Displays the top 3 data from Initialize Funding Request. Users can click the "View" button to see the details of the Initialize Funding Request directly or can click the "See More" button to go to the Initialize Funding Request page.
7. **Ongoing Funding Request** = Displays the top 3 data from Ongoing Funding Requests. Users can click the "View" button to see the details of the Ongoing Funding Request directly or can click the "See More" button to go to the Ongoing Funding Request page.
8. **Done Funding Request** = Displays the top 3 data from Done Funding Requests. Users can click the "View" button to see the details of the Done Funding Request directly or can click the "See More" button to go to the Done Funding Request page.

3. Initialize Funding Request - Lecturer

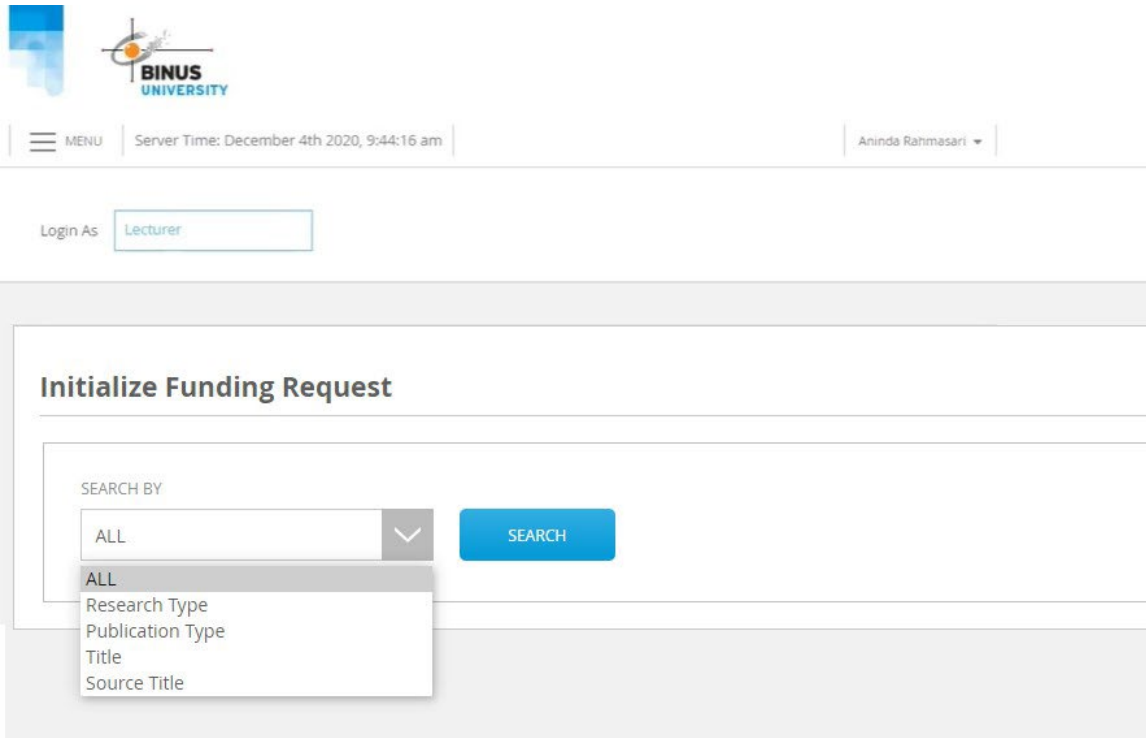
The Initialize Funding Request page will display research request data from the SPPD Online application that has full approval status (already approved by the Rector), and the user is an FM Applicant (Lecturer who submits in the SPPD Online application) or one of the FM Authors of the submission.

On this page, users can select "ALL" to display all data or can display certain data by filtering data based on available filters. Users can click the "SEARCH" button to display data according to predetermined filters.

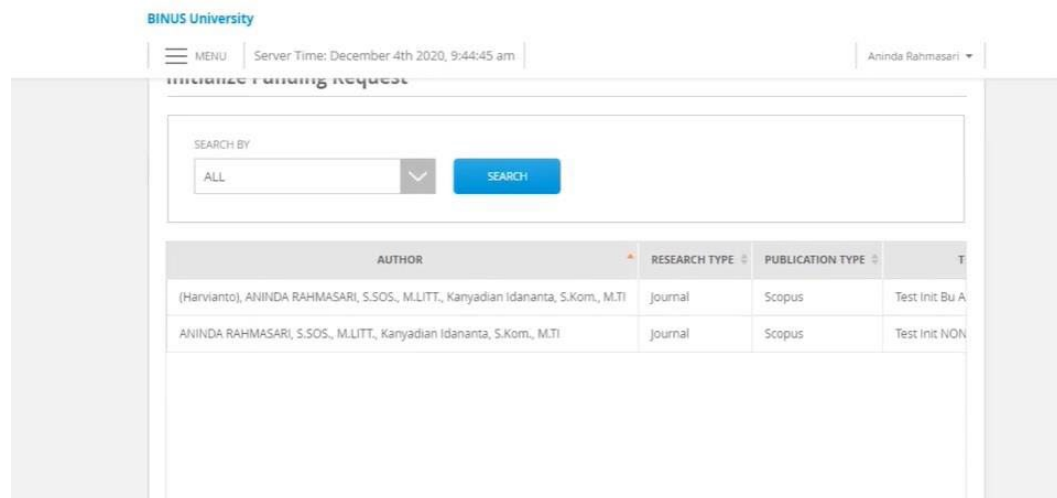
To see the submission details, the user can click the "View" button.



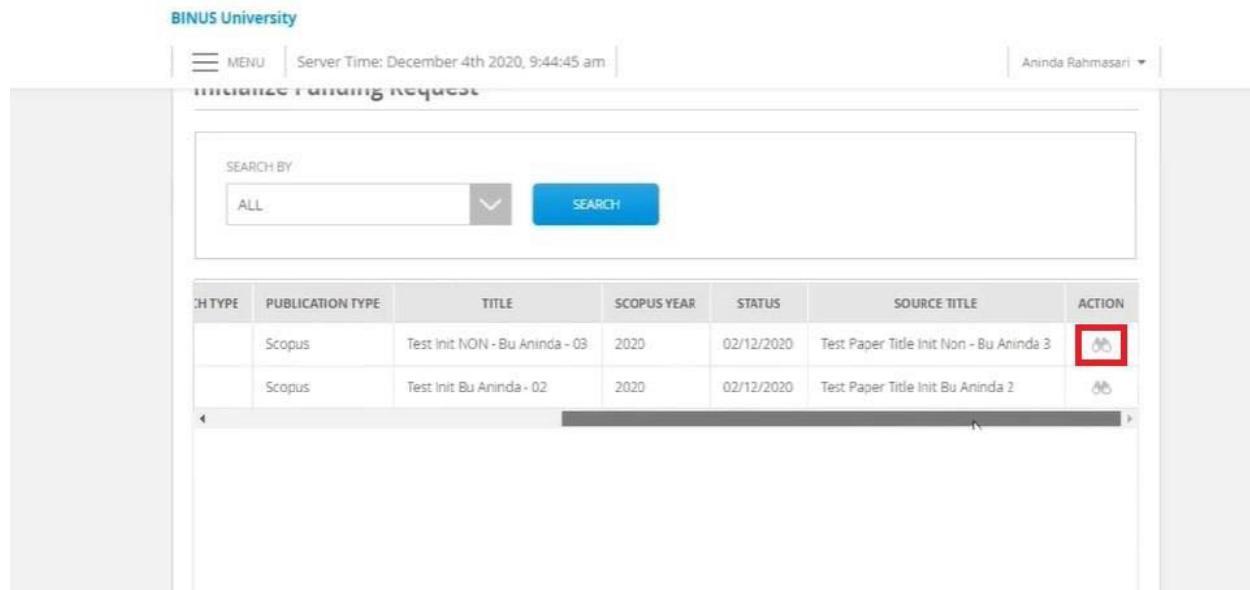
Picture 4. Initialize Funding Request Display



Picture 5. Filter Display on Initialize Funding Request



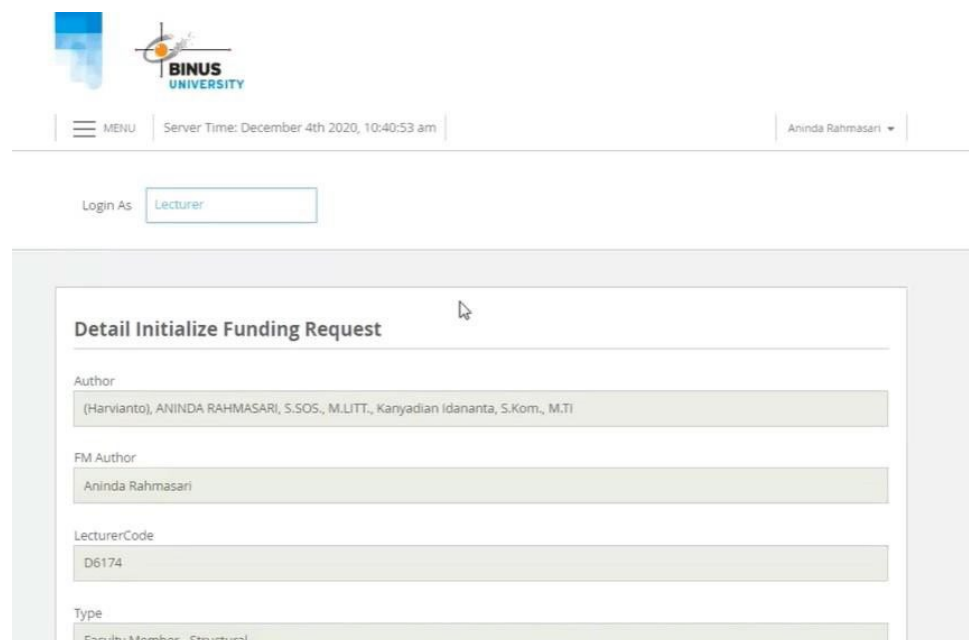
Picture 6. Data views displayed on Initialize Funding Request



Picture 7. Display of the "View" button on the Initialize Funding Request page

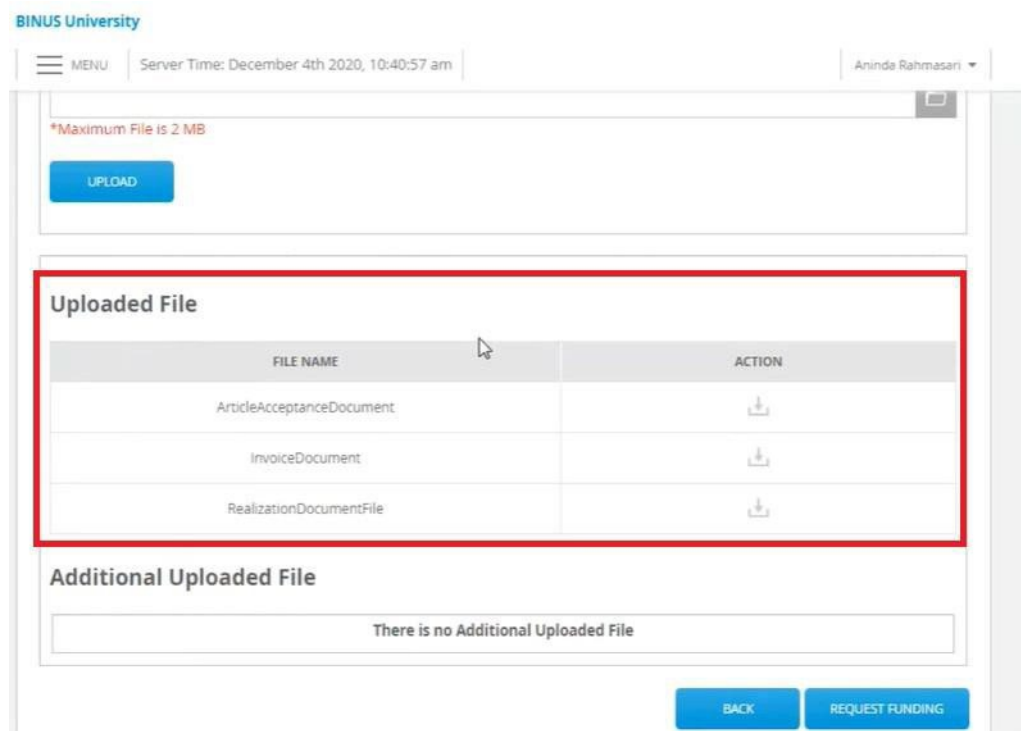
4. Initialize Funding Detail - Lecturer

The Initialize Funding Detail page displays details of the research request data that were previously selected from the Initialize Funding Request page.



Picture 8. Initialize Funding Detail Display

On the Initialize Funding Detail page, users can also view and re-download files that have been previously uploaded in the SPPD Online application in the "Uploaded File" section.



Picture 9. "Uploaded File" display on the Initialize Funding Detail page

If the user is an FM Applicant (Lecturer who submits a submission on the SPPD Online application), then the user can upload additional files in the "Upload File" section.

To upload this additional file, the user must input:

1. File Name (e.g. : Flight Tickets, Hotel Bills, etc.)
2. Select Files to upload.
3. Click the "UPLOAD" button

If the file is successfully uploaded, then the user can view, download, or delete the file in the "Additional Uploaded File" section

If the user is not an FM Applicant, then the user cannot do so.

External Instituion As First Author

Yes No

Publisher

Binus

Link

temanAninda.com

Upload File

FILE NAME

CHOOSE FILE

*Maximum File is 2 MB

UPLOAD

Picture 10. "Upload File" display on the Initialize Funding Detail page

BINUS University

MENU | Server Time: December 4th 2020, 9:43:25 am | Aninda Rahmasari ▾

RoadmapDocument	↓
AssignmentLetter	↓
RealizationDocumentFile	↓

Additional Uploaded File

FILE NAME	ACTION
tiket	↓ 🗑️
buktibayar	↓ 🗑️

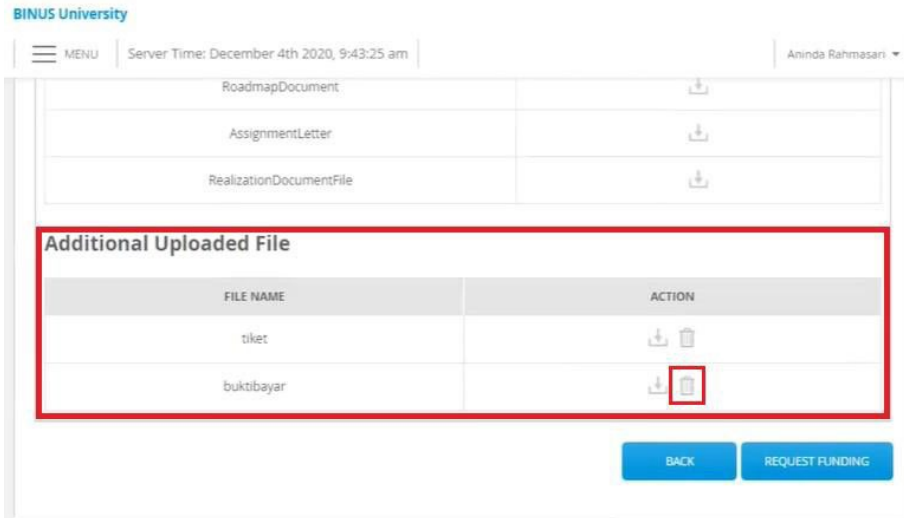
BACK REQUEST FUNDING

Picture 11. "Additional Uploaded File" display on the Initialize Funding Detail page

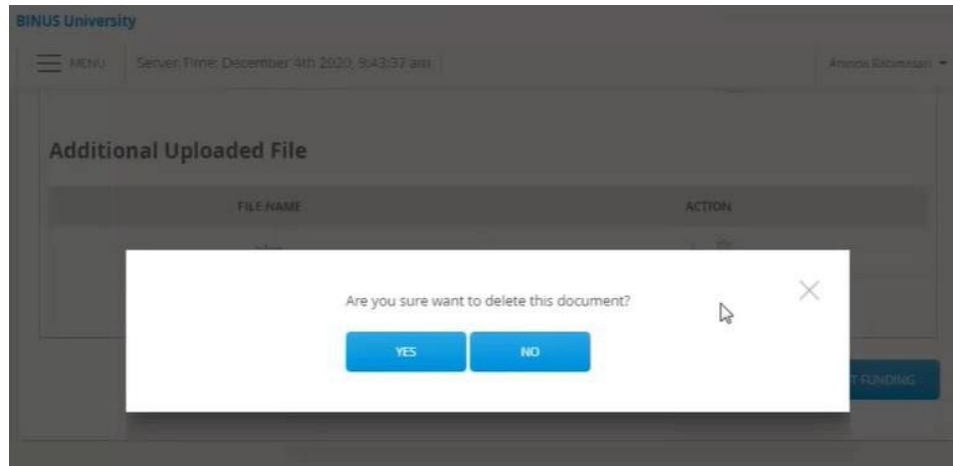
To delete Additional Uploaded Files, it can be done by:

1. Click the "Delete" icon on the file to be deleted.
2. Following that, a confirmation notice to delete the file will display; select "YES".
3. After the file is successfully deleted, a message will appear "Successfully to Delete Additional Files".

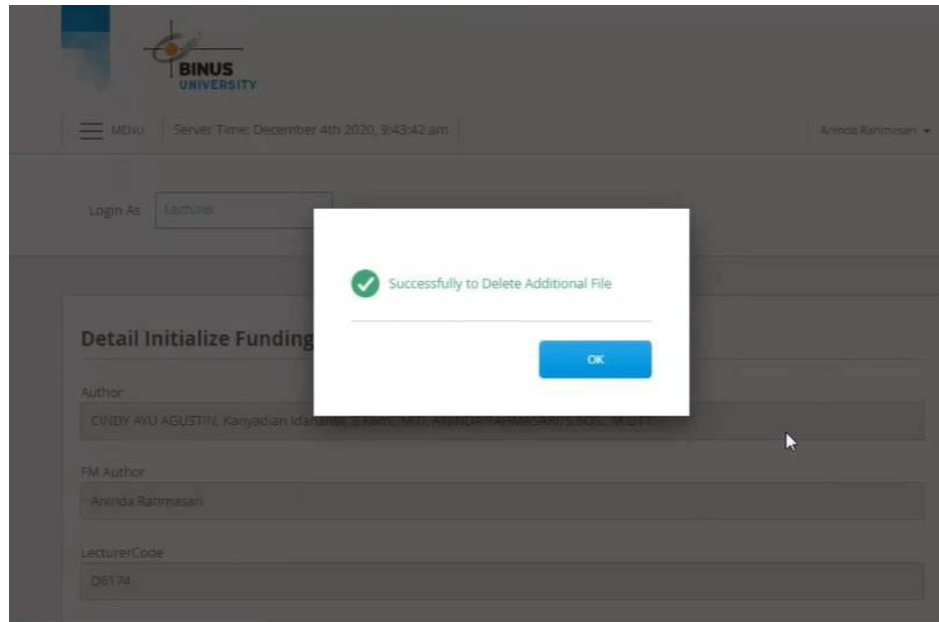
If there is no "Delete" icon on the Additional Uploaded File, the user is not an FM Applicant and hence cannot delete additional uploaded files.



Picture 12. Delete icon display on "Additional Uploaded File"



Picture 13. Display of confirmation message when deleting Additional Uploaded File



Picture 14. Message Display of “Successfully to Delete Additional File”

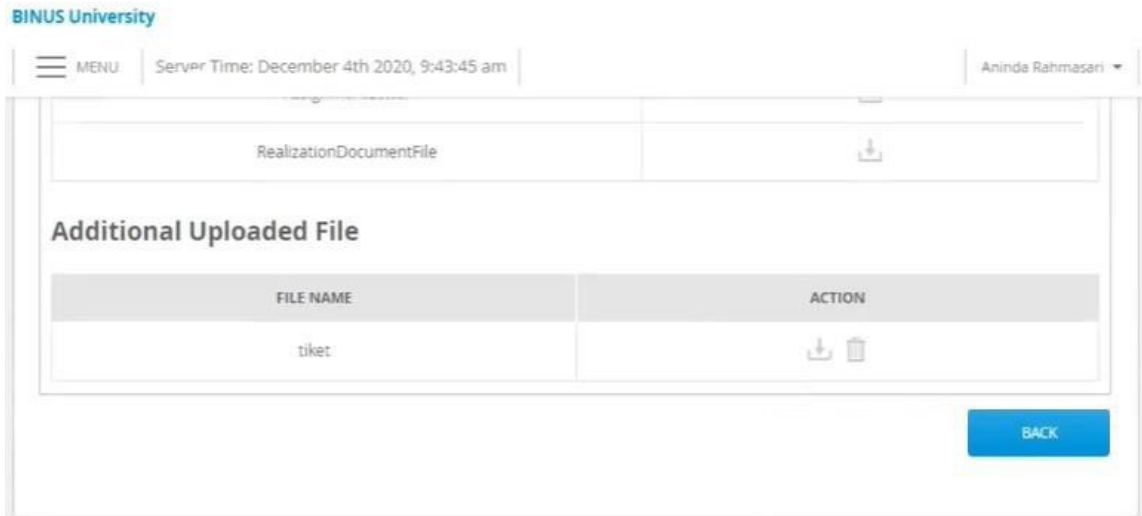
If all data is correct, and there are no additional files that want to be uploaded, then the user can submit the request by selecting the "Request Funding" button.

The "Request Funding" button is only displayed and can only be used by FM Applicant.

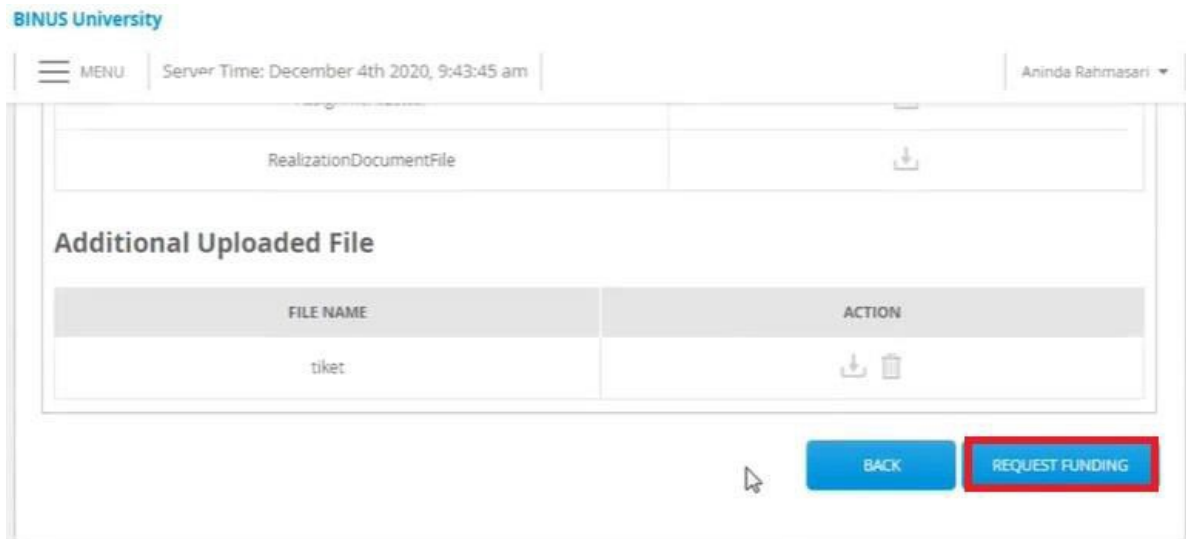
If the Funding Request is successful, a success message will be displayed, and the application will move from Initialize Funding Request to Ongoing Funding Request with the status "Submitted". (Submissions will no longer be displayed on the Initialize Funding Request page but can be searched from the Ongoing Funding Request page)

If the user is not an FM Applicant, there will only be a "Back" button.

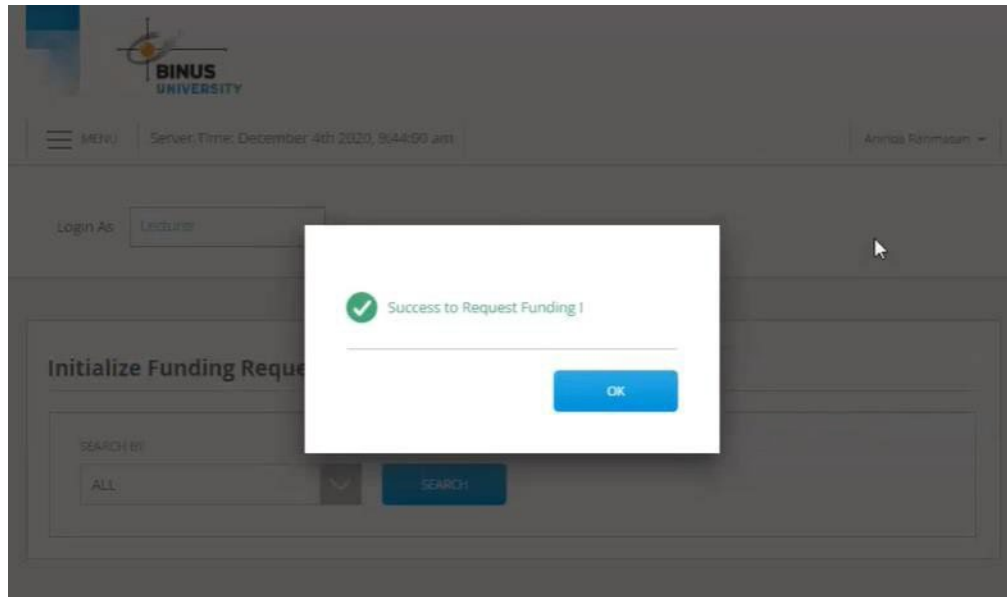
The "Back" button is used to return to the "Initialize Funding Request" page.



Picture 15. Display if the User is Not FM Applicant (No "Request Funding" button)



Picture 16. Display if the user is an FM Applicant

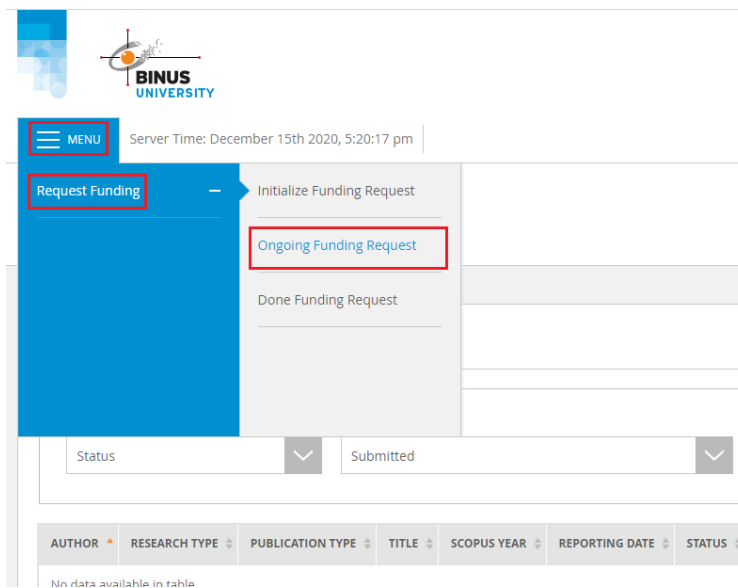


Picture 17. Success Request Funding Display

5. Ongoing Funding Request - Lecturer

On this Ongoing Funding Request – Lecturer page, a list of submissions that have been successful in previous Funding Requests or are currently being processed will be displayed.

To access the Ongoing Funding Request – Lecturer page, click the "See More" button in the "Ongoing Funding Request" section on the Dashboard or from the Menu > Request Funding > Ongoing Funding Request:



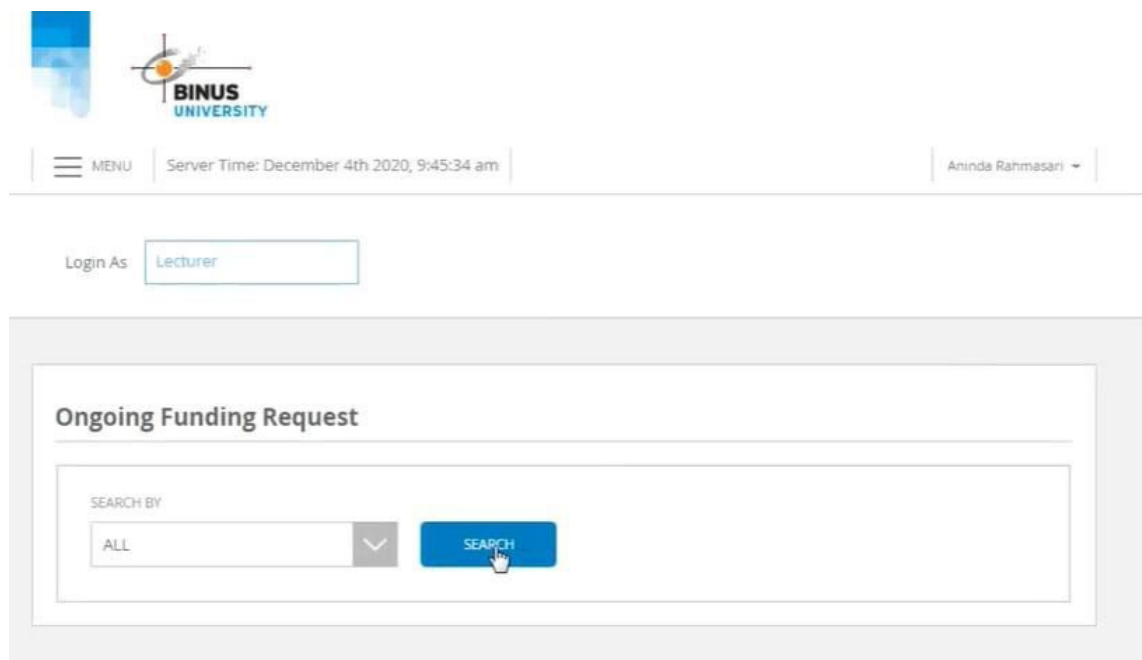
Picture 18. "Ongoing Funding Request" Menu Display

On this page, the user can select "ALL" and then click the "SEARCH" button to display all submission data, or the user can choose to display only certain data by selecting the available filters, filling in keywords, and pressing the "Search" button.

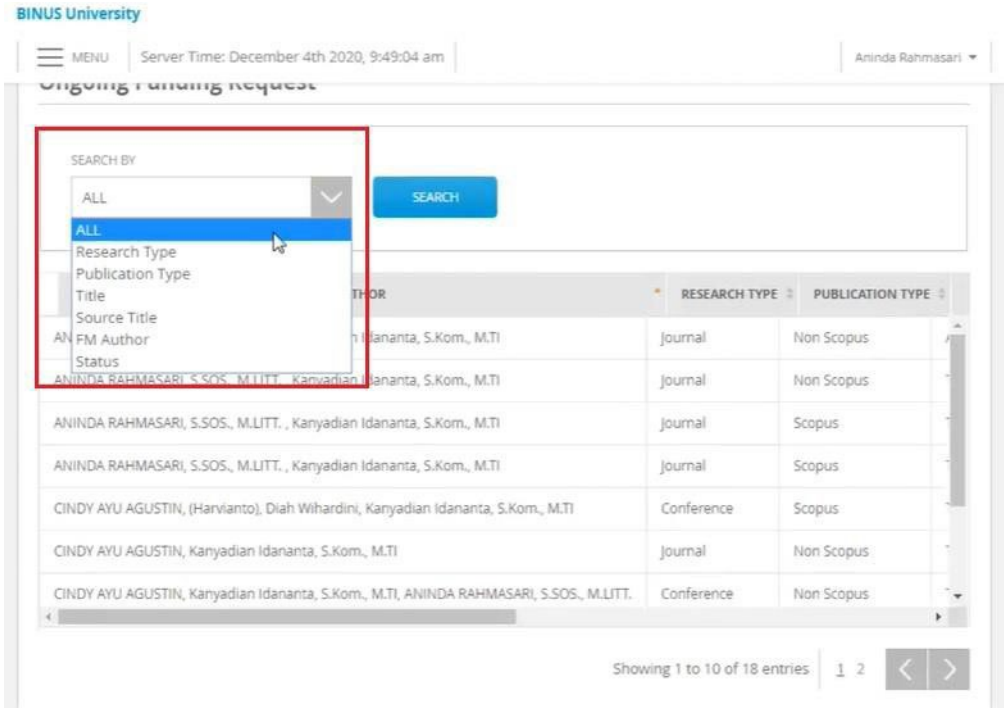
On this Ongoing Funding Request page, several submission statuses will be displayed, namely :

1. **Submitted** : Submission that has just been submitted (Request Funding) and has not been processed.
2. **In Process** : Submission that is being processed by Staff.
3. **Need Revision** : Submission that must be revised by the Lecturer (in this case, only the Lecturer who is an FM Applicant can revise the submission).
4. **Need Confirmation** : Submission that require confirmation from the Lecturer, where the Lecturer must confirm the amount of funds and the date the funds were received.
5. **Close Request** : Applications whose funds have been confirmed by the Lecturer and are waiting for the closing process from the relevant Staff.

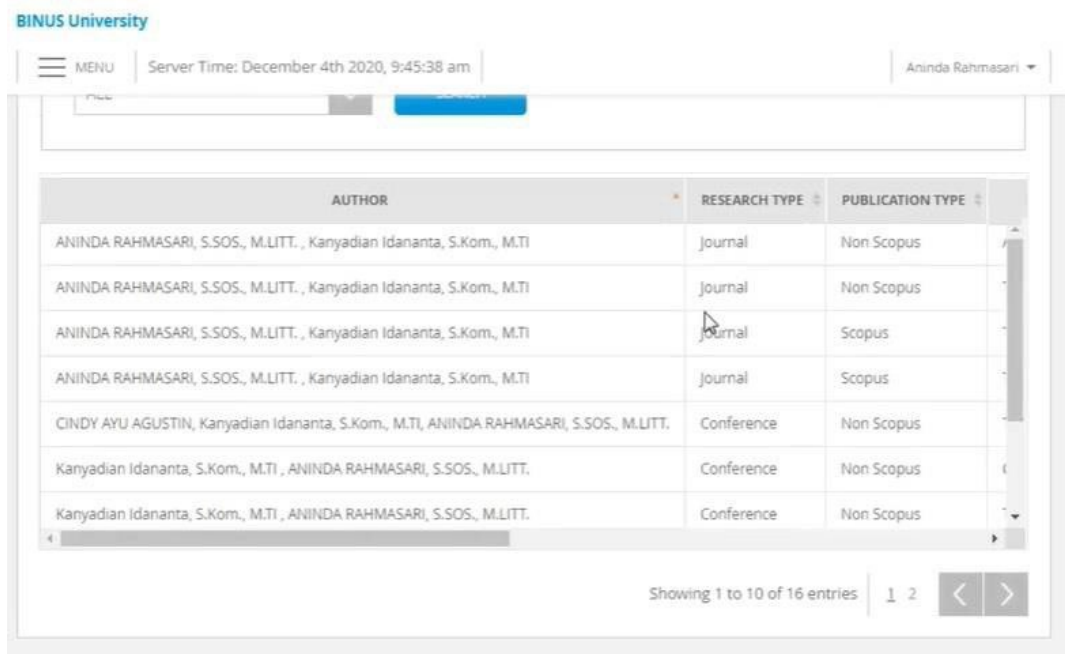
To see the details of a submission, users can click the "View" icon on the submission.



Picture 19. "Ongoing Funding Request" Page Display



Picture 20. Filter Display on the “Ongoing Funding Request” Page






Picture 21. Display of submission data on the “Ongoing Funding Request” page

BINUS University

MENU Server Time: December 4th 2020, 9:49:20 am Aninda Rahmasari ▾

SEARCH BY

Title ▾ Init SEARCH

PUBLICATION TYPE	TITLE	SCOPUS YEAR	STATUS	SOURCE TITLE	ACTION
Scopus	Test Init Kanyadian - 01	2020	Need Confirmation	Test Paper Title Init Kanyadian 1	
on Scopus	Test Init Kanyadian - 02 Journal	2020	Close Request	Test Paper Title Init Kanyadian 1	
on Scopus	Test Init Bu Aninda - 01	2020	Submitted	Test Paper Title Init Bu Aninda 1	

Picture 22. Display of the "View" icon on the "Ongoing Funding Request" page

6. Ongoing Funding Detail – Lecturer

This Ongoing Funding Detail - Lecturer page will reveal information about submission that are currently being funded. The display on the Ongoing Funding Detail - Lecturer page differs according to the funding status.

Here's an overview of the ongoing funding details:

a) Ongoing Funding Detail – Lecturer – Submitted

In the display of Ongoing Funding Detail – Lecturer with the status “Submitted”, Lecturer can only see the details of submitting information, including downloading Uploaded Files and Additional Uploaded Files.

Login AS

Ongoing Funding Detail

Author

FM Applicant

Lecturer Code

Type

Research Type

Publication Type

Title

Scopus Year

Reporting Date

Source Title

FM As First Author
 Yes No

Student As First Author
 Yes No

External Institution As First Author
 Yes No

Publisher

Link

Uploaded File

FILE NAME	ACTION
ScopusEvidenceDocument	
InvoiceDocument	
JournalQuarterDocument	

Additional Uploaded File

FILE NAME	ACTION
Testing3	
Testing3	

Funding Status

Funding Status

Your Request Will Be Processed Soon

[BACK](#)

Picture 23. Display of “Ongoing Funding Detail – Lecturer – Submitted”

b) Ongoing Funding Detail – Lecturer – In Process

The screenshot displays the 'Ongoing Funding Detail' page for a lecturer in process. The page is titled 'Ongoing Funding Detail' and contains the following information:

- Author:** Kongdehen Kianarta, S.Kom., M.T., ANINDIA KAHYAMASARI, S.Sos., M.UTE.
- HM Applicant:** Kongdehen Kianarta
- Lecturer Code:** DS416
- Type:** Faculty Member - Structural
- Research Type:** Conference
- Publication Type:** Symposium
- Title:** Road In Process part 3 Konyadon
- Report Year:** 2020
- Reporting Date:** 18/09/2020
- Source Title:** Paper title
- HM As First Author:** Yes No
- Student As First Author:** Yes No
- External Institution As First Author:** Yes No
- Publiser:** artemis
- Link:** research/structural

Uploaded File

FILE NAME	ACTION
konradkianarta.docx	Download
invesdocument	Download
konradkianarta	Download

Additional Uploaded File

There is no Additional Uploaded File

Funding Status

Funding Status:

Quarterly Journal:

Publication Status:

The Institution will receive Publication Fee? Yes No In Process
Publication fee still in process

The Lecturer will receive Insentif? Yes No In Process
Insentif fee still in process

Publication Fee - Confirmation

Publication fee still in process

Insentif Fee - Confirmation

Insentif fee still in process

[BACK](#)

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Picture 24. Display of “Ongoing Funding Detail – Lecturer – In Process”

In the display of Ongoing Funding Detail – Lecturer with the status “In Process”, Lecturer can see the process carried out by the Staff. This includes whether the "Publication Fee" or "Insentif Fee" that will be received by the Lecturer has been determined or not, besides that, the Lecturer can also still download the Uploaded File and Additional Uploaded File.

The Lecturer can click the "BACK" button to return to the “Ongoing Funding Request – Lecturer” page.

In the display of Ongoing Funding Detail – Lecturer with the status “Need Revision”, Lecturer can see what things need to be revised in the "Reason" section.

The screenshot shows a form titled "Funding Status". Below the title, there is a "Funding Status" dropdown menu with "Need Revision" selected. Below that is a "Reason" text area containing the text "Tolong di revisi yaa untuk file Tiket Pesawatnya". At the bottom right of the form are two buttons: "BACK" and "SUBMIT".

Picture 25. Display of the "Reason" column on the page “Ongoing Funding Detail – Lecturer – Need Revision”

In addition, if the status is "Need Revision", then FM Applicant can upload new Additional Files in the Upload File section.

The screenshot shows a form titled "Upload File". It includes a "FILE NAME" input field, a "CHOOSE FILE" button with a folder icon, and a red asterisk warning: "*Maximum File is 2 MB". Below these is a blue "UPLOAD" button.

Picture 26. Display of the “Upload File” on the page “Ongoing Funding Detail – Lecturer – Need Revision”

FM Applicant can also delete Additional Uploaded Files that have been previously uploaded.

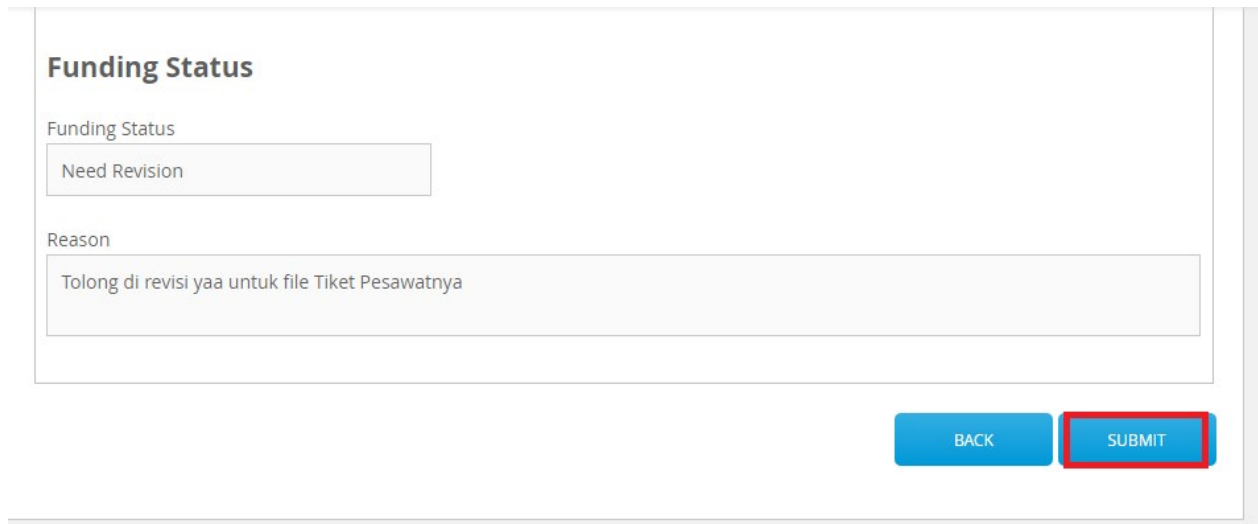
FILE NAME	ACTION
Testing 2	
Test Upload PPT	
Test Upload word	

Picture 27. Display of the “Additional Uploaded File” on the page “Ongoing Funding Detail – Lecturer – Need Revision”

If the Lecturer has made revisions to the submission, the FM Applicant can click the "Submit" button to have it processed again by the Staff.

Note : Lecturers who are included in FM Author but not as FM Applicant cannot carry out the process but can still see this data.

Lecturers can click the "BACK" button to return to the Ongoing Funding Request page.



The screenshot shows a web interface for 'Funding Status'. It includes a dropdown menu for 'Funding Status' with 'Need Revision' selected, and a text area for 'Reason' containing 'Tolong di revisi yaa untuk file Tiket Pesawatnya'. At the bottom right, there are two buttons: 'BACK' and 'SUBMIT', with the 'SUBMIT' button highlighted by a red rectangular border.

Picture 28. Display of the “BACK” button on the page “Ongoing Funding Detail – Lecturer – Need Revision”

d) Ongoing Funding Detail – Lecturer – Need Confirmation

When the Lecturer's submission changes status to "Need Confirmation," the Lecturer will receive an email informing them that they will receive a Publication Fee and/or Insentif Fee and then asking them to confirm if they have received the funds.

The confirmation process for this fund can only be done by FM Applicant.



Picture 29. Email display for Need Confirmation Request Funding

After receiving the email, the FM Applicant can verify the amount of funds to be received and the date of payment. If the Lecturer has received the funds, the FM Applicant must confirm the appropriate submission.

Ongoing Funding Detail

Author
CHDY ANU AGUSTIN (Penerbit), Dian Wharini, Karyadi Idananta, Sukm, M.TI

FM Applicant
Karyadi Idananta, Sukm, M.TI

Lecturer Code

Type
Faculty Member - Structural

Research Type
Conference

Publication Type
Script

Title
Tesis Inis Karyadi - 01

Scopus Year
2020

Reporting Date
18/09/2020

Source Title
Tesis Paper Tesis Inis Karyadi 1

PIB as First Author
 Yes No

Coauthor as First Author
 Yes No

Referral Institute As First Author
 Yes No

Publisher
ISTIO

Link
www.karyadi.com

Uploaded File

FILE NAME	ACTION
Fulltext Inis Karyadi	
Journal/Quarter/Document	
Inis Karyadi Inis Karyadi	
Article/accepted Document	
Journal/Quarter/Document	
Video	
Assignment/Article	

Additional Uploaded File

FILE NAME	ACTION
File Uploaded Inis	

Funding Status

Funding Status
None Confirmation

Quarter Journal
Q2

Publication Status
2. Reviewed

The Lecturer will receive Publication Fee? Yes No In Process

Publication Fee
Rp 60000

Payment Status
None Confirmation

Estimated Payment Date
17/12/2020

The Lecturer will receive Insentif? Yes No In Process

There is no Insentif Fee

Publication Fee - Confirmation

HAVE YOU RECEIVED THE PUBLICATION FEE? YET?
 Yes No

Insentif Fee - Confirmation

There is no Insentif Fee

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Picture 30. Display of “Ongoing Funding Detail – Lecturer – Need Confirmation”

To check the amount of funds and the date they will be received, can be seen in the section :

1. “The Lecturer will receive Publication Fee?”

If “**Yes**” then the Lecturer will get the Publication Fee, and the amount of funds received and the date of payment will be displayed.

If “**No**” then the Lecturer will not get the Publication Fee.

If “**In Process**” then the Publication Fee is still in progress.

2. “The Lecturer will receive Insentif?”

If “**Yes**” then the Lecturer will get the Insentif, and the amount of funds received and the date of payment will be displayed.

If “**No**” then the Lecturer will not get the Insentif.

If “**In Process**” then the Insentif is still in progress.

The Lecturer will receive Publication Fee ? Yes No In Process

Publication Fee

RP 600000

Payment Status Estimated Payment Date

Need Confirmation 17/12/2020

The Lecturer will receive Insentif? Yes No In Process

There is no Insentif Fee

Picture 31. Display of Publication Fee and Insentif Fee on the page “Ongoing Funding Detail – Lecturer – Need Confirmation”

If the Publication Fee and / or Insentif Fee is “Yes” and the Payment Status is “Need Confirmation”, then the Lecturer can see the estimated date the funds will be received on "Estimated Payment Date", and the Lecturer is **obliged** to confirm after the funds are received in the section “Publication Fee – Confirmation” to confirm Publication Fee and in the section “Insentif Fee – Confirmation” to confirm Insentif.

Picture 32. Display of Publication Fee - Confirmation and Insentif – Initial Fee on the page “Ongoing Funding Detail – Lecturer – Need Confirmation”

To confirm funds, the Lecturer can choose "Yes." After that, the Lecturer **must** input all available fields.

Picture 33. Display of input columns for Publication Fee - Confirmation

BINUS University

MENU | Server Time: December 15th 2020, 7:24:20 pm | KANYADIAN IDANANTA ▾

Publication Fee - Confirmation

HAVE YOU RECEIVED THE "PUBLICATION FEE" YET?

Yes No

AMOUNT OF PUBLICATION FEE

RP

DATE OF RECEIPT

I hereby declared that I've already received the fund

Insentif Fee - Confirmation

There is no Insentif Fee

Picture 34. Display of input for Publication Fee - Confirmation

If they have entered the confirmation of funds, the Lecturer can click the "CONFIRM" button to confirm.

AMOUNT OF PUBLICATION FEE

RP

DATE OF RECEIPT

I hereby declared that I've already received the fund

Insentif Fee - Confirmation

There is no Insentif Fee

Picture 35. Button Display of "CONFIRM" on the page "Ongoing Funding Detail – Lecturer – Need Confirmation"

e) Ongoing Funding Detail – Lecturer – Close Request

Ongoing Funding Detail

Author: ANINDA RAHMADATI, S.IOP, M.I.T., Kompetensi Managemen, Sistem, IATI

PM Applicant: Aninda Rahmadati

Lecturer Code: PM174

Faculty: HIMPEN - JURISDIKSI

Research Type: Journal

Publication Type: Journals

Title: Test Close Req Da Aninda

Scopus Year: 2020

Reporting Date: 18/09/2020

Source Title: Paper 76

PM As First Author: Yes No

Student As First Author: Yes No

External Institution As First Author: Yes No

Publisher: KITJO

Link: research.binus.ac.id

Uploaded File

FILE NAME	ACTION
Scopus index document	
Insentif Document	
Headmap Document	

Additional Uploaded File

There is no Additional Uploaded File

Funding Status

Funding Status: Close Request

Quarterly Journal: Book Chapter

Publication Status: 3. Reviewed

The Lecturer will receive Publication Fee? Yes No In Process

There is no Publication Fee

The Lecturer will receive insentif? Yes No In Process

There is no Insentif Fee

Publication Fee - Confirmation

There is no Publication Fee

Insentif Fee - Confirmation

There is no Insentif Fee

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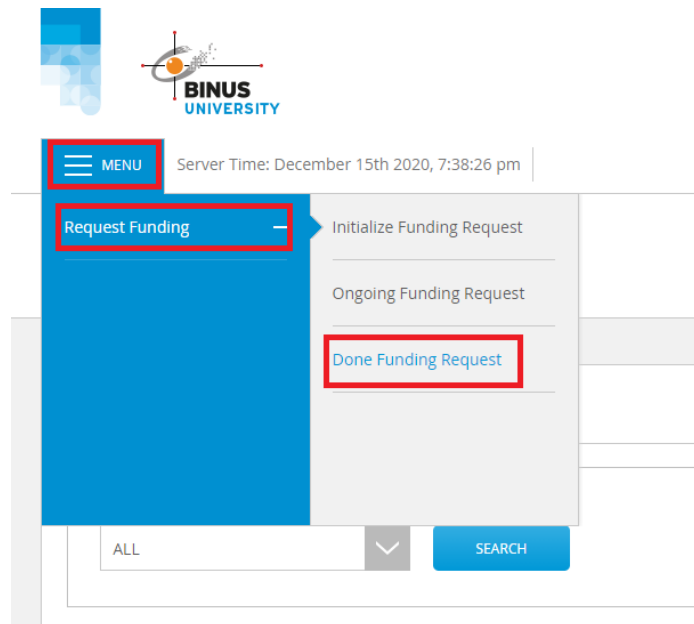
Picture 36. Page display of “Ongoing Funding Detail – Lecturer – Close Request”

On the Ongoing Funding Detail – Lecturer page with the status "Close Request", Lecturer can only see the details of submissions that have been confirmed and await the closing process from the relevant Staff, and Lecturer can also still download the Uploaded File or Uploaded Additional File or click the "BACK" button to return to the Ongoing Funding Request page.

7. Done Funding Request – Lecturer

On the Done Funding Request – Lecturer page, Lecturer can see a list of submissions that have been submitted previously and have been processed.

Done Funding Request – Lecturer page can be accessed from Menu > Request Funding > Done Funding Request.



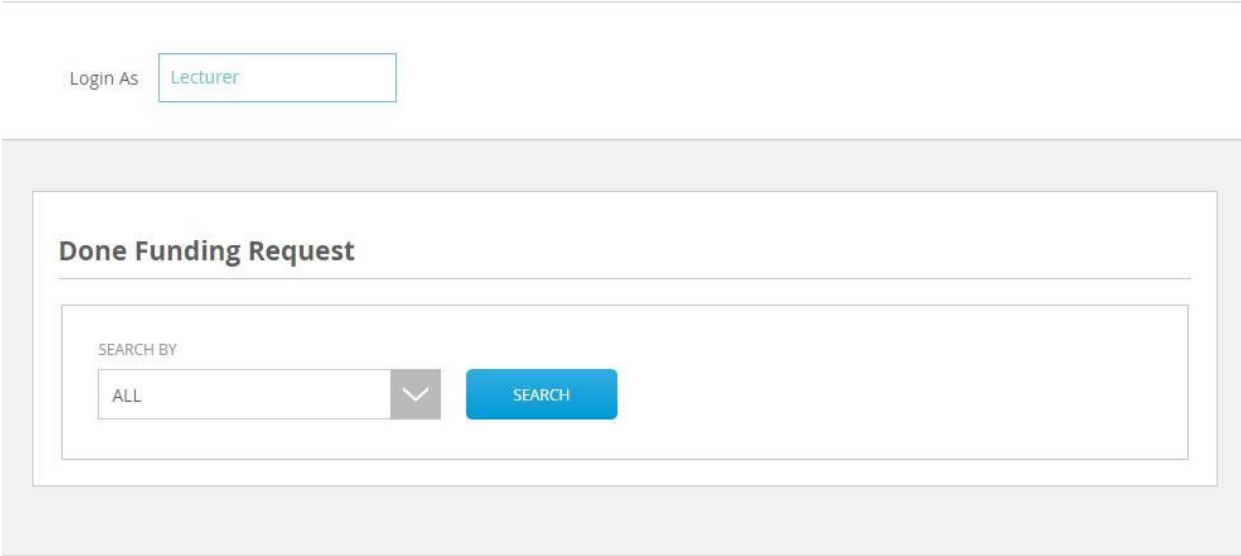
Picture 37. Menu Display of Done Funding Request

On this page, user can select "ALL" and then click the "Search" button to display all submission data, or user can choose to display only certain data by selecting available filters, filling in keywords, and pressing the "Search" button.

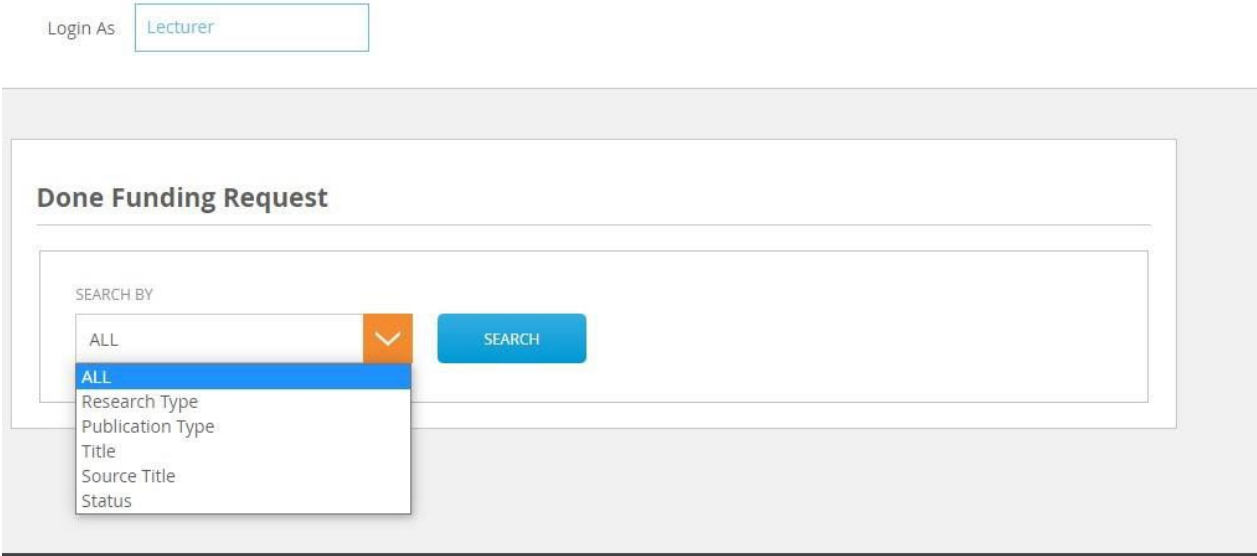
On the Done Funding Request page, several submission statuses will be displayed, namely:

1. **Paid** : The submission was processed, the Lecturer (FM Applicant) verified the receipt of funds, and it has been closed by the relevant Staff.
2. **Reject** : Rejected submission. For submissions that have been rejected, an initial submission must be made from the SPPD Online application.

To see the details of a submission, user can click the "View" icon on the submission.



Picture 38. Page display of Done Funding Request – Lecturer



Picture 39. Filter Display on Done Funding Request – Lecturer

Done Funding Request

SEARCH BY

ALL





AUTHOR	RESEARCH TYPE	PUBLICATION TYPE	TITLE
Kanyadian Idananta, S.Kom., M.TI , ANINDA RAHMASARI, S.SOS., M.LITT.	Conference	Scopus	Test Done - Paid 1 Kanyadian
Kanyadian Idananta, S.Kom., M.TI , ANINDA RAHMASARI, S.SOS., M.LITT.	Journal	Scopus	Test Done - Paid 2 Kanyadian
Kanyadian Idananta, S.Kom., M.TI , ANINDA RAHMASARI, S.SOS., M.LITT.	Journal	Scopus	Test Done - Reject 1 Kanyadian
Kanyadian Idananta, S.Kom., M.TI , ANINDA RAHMASARI, S.SOS., M.LITT.	Journal	Scopus	Test Done - Reject 2 Kanyadian

Picture 40. Display of submission data on the page Done Funding Request – Lecturer

Done Funding Request

SEARCH BY

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PUBLICATION TYPE	TITLE	SCOPUS YEAR	REPORTING DATE	STATUS	SOURCE TITLE	ACTION
Scopus	Test Done - Paid 1 Kanyadian	2020	18/09/2020	Paid	Paper 8a	
Scopus	Test Done - Paid 2 Kanyadian	2020	18/09/2020	Paid	Paper 8b	
Scopus	Test Done - Reject 1 Kanyadian	2020	18/09/2020	Reject	Paper 8a1	
Scopus	Test Done - Reject 2 Kanyadian	2020	18/09/2020	Reject	Paper 8b1	

Picture 41. Display of the "View" button on the page Done Funding Request – Lecturer

Login As **Detail Done Funding Request**

Author

FM Author

Lecturer Code

Type

Research Type

Publication Type

Title

Scopus Year

Reporting Date

Source Title

FM As First Author

 Yes No

Student As First Author

 Yes No

External Institution As First Author

 Yes No

Publisher

Link

Uploaded File

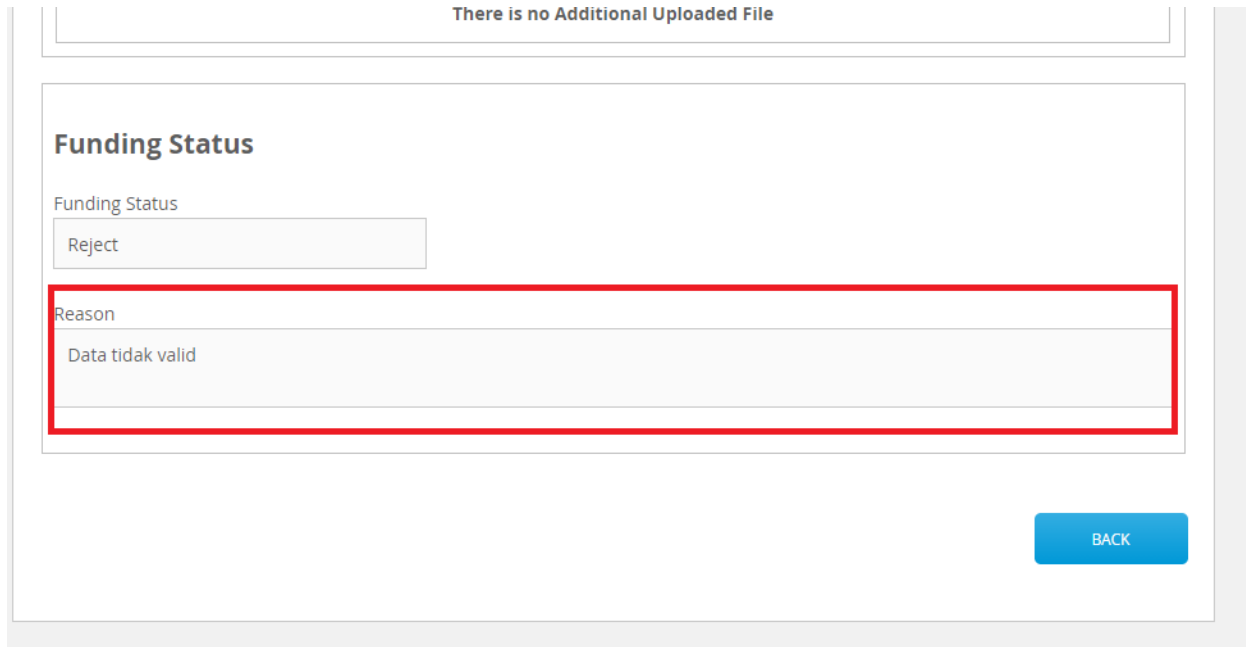
FILE NAME	ACTION
ScopusEvidenceDocument	↓
InvoiceDocument	↓
ReadmapDocument	↓

Additional Uploaded File**Funding Status**

Funding Status

Reason

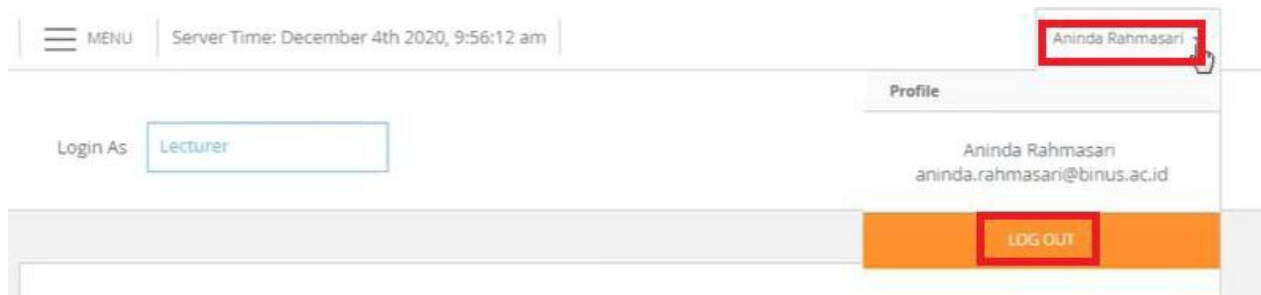
[BACK](#)**Picture 43. Page display of “Done Funding Detail – Lecturer – Reject”**



Picture 44. Display of the “Reason” column on the page “Done Funding Detail – Lecturer – Reject”

9. Log Out – Lecturer

To Log Out, Lecturer can click the dropdown menu located at the top right, then select "LOG OUT".



Picture 45. "LOG OUT" Menu Display